

Maryland FFA Board of Directors
January 21, 2020 6:00 p.m.
Mt. Airy Tavern
1001 Twin Arch Road, Mt. Airy, MD 21771
Conference Call Number: 443-339-3131

Those in Attendance: Richard O'Hara, Naomi Knight, Terrie Shank, Tom Mazzone, Quinn Martin, Susanne Zilberfarb, Laura Ramsburg, Tom Hawthorne, Jason Watt, Amy Jo Poffenberger, Karen Nicklas, Brenda White, Robert Dinsmore, Emily Muller, Karen Myers. Maryland FFA State Officers: Jill Allen, Ryan Mondonedo, Sierra Wean, Rylee McConville, Jaclyn Bryant, Mallory Anderson. Not present: Lori Mayhew, Richard Stonebraker, Diane Herndon and Jodi Callahan.

The Annual Meeting of the Maryland FFA Association Board of Directors was called to order at 6:21 p.m. by Chairman, Richard O'Hara.

The Minutes from the January 17, 2019 Maryland FFA Association Annual Meeting were shared. Amy Jo Poffenberger moved to accept the minutes as presented. Karen Nicklas seconded the motion and the motion passed.

The Minutes from November 21, 2019 Board of Directors Meeting were also shared. Amy Jo Poffenberger moved to accept the minutes as presented. Emily Muller seconded the motion and the motion passed.

The Treasurer's Report was presented by Laura Ramsburg. The Balance Sheet as of December 31, 2019 and Profit & Loss accounting for the year 2019 were shared. Tom Hawthorne moved to accept the report as presented and file for audit. Karen Myers seconded the motion. The motion passed and will be filed.

A Financial update of Chapter accounts was shared by Naomi Knight. It was noted that most of the outstanding debts are for membership and attendance at Regional Leadership conferences in November. A copy of the current Membership numbers and invoicing was also presented. A few chapters still have balances that are 90 days overdue. Jason Watt asked what happens after 90 days to encourage payment? Naomi Knight shared that the Chapter Advisor is contacted by Terrie Shank and if the debt continues, Terrie Shank will contact the school Principal to work out payment.

The State Officer Report- Jill Allen, MD FFA State President shared highlights of recent State Officer activities. She noted that Ryan Mondonedo joined her in presenting student workshops at Catocin on Friday, January 17, 2020. This was the first Chapter visit that the officer team had conducted. Karen Nicklas asked how many chapters have been visited and if they have reached out to all Advisors? Jill Allen responded that the team members have reached out and a few Advisors have responded to their requests with more visits taking place in February and March.

Report on the International Leadership Study Seminar for State Officers (ILSSO) to Spain/Portugal-Jaclyn Bryant, Maryland FFA State Reporter represented Maryland in this leadership program along with 74 other State Officers from across the United States. Jaclyn shared that before going on the trip, there was an online curriculum of study that she had to complete to gain knowledge of the two countries, their history, agriculture, customs and economy. The students participated in tours of many historical sites, agriculture businesses, vineyards, olive producers and saw the production of olive oil. The also visited a large beef producer learning new techniques to raise livestock and visited a John Deere manufacturing plant. Then it was off to TROPS-a large Citrus producer and cooperative, the University of Agriculture in Lisbon and a visit with the Ambassador of Portugal. Jaclyn shared that it was interesting to see and learn more about the

bonds between the United States and the countries of Spain and Portugal related to agriculture, trade and markets.

Report of the Executive Director-Terrie Shank shared an overview of the 2019 Association activities and highlighted the growth in participation in many events held during the year. Terrie also shared a report from AET showing the student SAE engagement, time in experiential learning, program economic values as direct investment in their communities and the economic impact to our State. She reminded the Regional coordinators that this information is available on a chapter level through the AET record system.

Committee Reports:

CDE/LDE Review Committee- Tom Hawthorne, Committee Chairman shared the Committee report. He noted that the Committee established their purpose, goals and expectations and shared next steps for the committee.

2020 Maryland State Convention Planning Committee-Naomi Knight, Committee Chairman shared the Committee Report. She noted the purpose, framework for the committee to operate and the goals set for the committee to achieve. A tentative Schedule for the Convention was also presented. Naomi shared that the committee will be traveling to UMES on Thursday, January 30, 2020 to meet with campus staff and review the needs of the Association as we plan for the upcoming convention in June. The Committee put forth nine recommendations to the Board to guide their process in moving forward with planning and implementation. There was time for discussion on the recommendations. Emily Muller asked if the convention was being extended by a day. Naomi's response was no, the Tuesday is a travel day with an evening meal provided and the opening session that evening. The CDE/LDE and workshops will start on Wednesday at 9am. The Convention will conclude by lunch time on Friday so that Chapters can get a start their travel home earlier in the day.

Chairman Richard O'Hara Recessed the meeting at 7:00 pm for dinner. The meeting reconvened at 7:20 pm.

Chairman Richard O'Hara asked for further discussion on the committee recommendations. Emily Muller moved to accept the Convention Committee recommendations as presented. Robert Dinsmore seconded the motion and the motion passed.

Business of the Board:

Review of Operating Budget for 2019-Laura Ramsburg presented a review of the income and expensed for the events of the Association held in 2019. The 2019 funding report for the year showed an income of \$235,120.69. Expenses totaled \$242,362.41 for a loss of (\$7,241.72) for the year. Laura also shared a breakdown of income and expenses by event and an accounting of grant contributions which have been received by the Association from 2016-2020.

MD FFA Foundation Funding-Jason Watt shared that the monies raised, 85% is returned to the Association. The Foundation presented the Association with a check in the amount of \$69,282.68. This included a grant for \$30,000 to support Regional events, awards and conferences.

MAFB Grant Request- Terrie Shank shared that a grant request for \$40,000 has been submitted for 2020. She and Laura will be attending a meeting with Diane Geary, MAFB Chairman on Saturday, January 25, 2020 at 10:30 am at the Montgomery County Fairgrounds to present and clarify the request. In 2019 and 2018, the Association received a grant in the amount of \$35,000 from the MAFB.

MD Farm Bureau Partnership-Terrie Shank provided copies of the Memorandum of Understanding between the Maryland Farm Bureau and the Maryland FFA Association. The MOU was signed on Sunday, December 8, 2019 at the Maryland Farm Bureau Convention by Farm Bureau President Chuck Fry, Young Farmers Chairman Katie Albaugh-Stevens, Executive Director John Torres, Maryland FFA Board Chairman Richard O'Hara and Executive Director Terrie Shank. Maryland FFA State Officers Sierra Wean, Jaclyn Bryant and Mallory Anderson were also in attendance to witness the signing.

MD 4-H-Partnership Meeting- Terrie Shank informed the Board that she will be meeting with 4-H State Program Director, Nia Imani Fields on Friday, January 24, 2020 at 10:00 am at the Washington Co Extension Office to review the proposed "Statement of Relations" between the two organizations in the hope that the working relationship between Maryland 4-H and Maryland FFA can be strengthened.

Richard O'Hara asked for volunteers to serve on the Auditing Committee-Karen Nicklas, Brenda White, and Amy Jo Poffenberger will serve. Richard O'Hara will be the Committee Chairman. Laura Ramsburg, Naomi Knight & Terrie Shank will attend and provide financial documentation. The Auditing committee will also assist in developing the budget for the year.0
Laura Ramsburg offered to host the Auditing Committee on Tuesday, February 18, 2020 at 3:00 p.m. The meeting will take place at Gladhill Tractor Mart, 5509 Mt Zion Rd, Frederick, MD 21703.

Election of Board members- Richard O'Hara presented a slate of Officers to serve in 2020-2021: Karen Nicklas, Chairman and Robert Dinsmore-Vice-Chairman. A unanimous vote was cast for the leadership team.

New Board members: Scott Page-Frederick Southern States, Stephanie Moore-Frederick FSA
The Board members thanked Richard O'Hara for his leadership and service to the Board.

Richard O'Hara reminded the Board members of the upcoming meetings.
The meeting scheduled for Thursday, August 13, 2020 was changed to Tuesday, August 11, 2020 due to conflict with schedules of Board Members.

Upcoming Meetings: Location, date and time for Board of Directors Meetings:
Thursday, March 26, 2020 at 6:00 p.m.-MAFC-925 North East Street, Frederick
Thursday, May 7, 2020 at 6:00 p.m.-MAFC- 925 North East Street, Frederick
Tuesday, August 11, 2020 at 3:00 p.m.- MAFC-925 North East Street, Frederick *new date*

With no further business to be discussed, Robert Dinsmore moved to adjourn the meeting. Emily Muller seconded the motion and the meeting adjourned at 7:50 pm.

Respectfully submitted,

Terrie Shank

Terrie Shank, Executive Director