



## Maryland FFA Association, Inc. State Officer Visit Request Form



Please submit this form at least 3 weeks prior to the event. A confirmation email will be sent from the Executive Director and the assigned state officer will make contact to confirm the details of their visit.

Chapter Name: \_\_\_\_\_ Requesting Advisor Name: \_\_\_\_\_

Email: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Activity Date: \_\_\_\_\_ Alt. Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Name of Activity: \_\_\_\_\_ Rm. Location: \_\_\_\_\_

Address for Directions: \_\_\_\_\_

State Officer Attire:    \_\_\_ Official FFA Dress                    \_\_\_ Casual FFA Dress

Please describe in detail the major duties and commitments of the state officers and your expectations for their visit. Be sure to include size and type of each group.

If requesting a state officer to present a workshop, please keep in mind they have been trained to present in a 45 minute format. Listed below are some suggested topics to select:

- **Communications:** Social media, Conversation skills, Conflict resolution, using My Journey at ffa.org
- **Leadership:** Teambuilding, Time management, SMART planning, Officer training, Advocacy
- **FFA Opportunities:** CDE's and LDE's, SAE's, Degrees, Awards, Scholarships, Grants

Please email this completed form through: <https://mdcte.wufoo.com/forms/maryland-ffa-registration/>

**Note: All visits will follow the snow emergency plan in effect for each school district.**